KAC and Office of Recovery County Webinar Series

July 17th 2020
Agenda

• Office of Recovery Updates & Housekeeping
• Direct Aid Plan Review & FAQ
• August 15th Reimbursement Report Review & FAQ
• Next Steps
Office of Recovery Updates

• Round One Updates
  • Payments to all 105 counties have been processed.
  • Notification was provided to Primary Contacts on Wednesday.
  • If you have not received funds in your account by early next week please contact the Recovery Office.
  • If you are a primary contact and you did not receive the notification please let us know ASAP.

• Round Two Updates
  • SPARK Steering and Executive Committees will meet next week on Monday, July 20th at 1PM to discuss proposals for Round 2 funding for health, connectivity, economic development, and education investments.
  • The link to the livestream will be on the Governor’s YouTube Page.
House Keeping

• Please try to centralize communication and requests for guidance interpretation through your primary point of contact – this includes Requests for Guidance Interpretation.

• Reminder on Requests for Guidance Interpretation – this is to help to determine eligibility of expenses. This is not to answer questions on forms, deadlines, etc.
Office of Recovery Updates

• Additional clarifications:
  • **Public educational institutions, cities, etc. in multiple counties:** As stated in the resolution, the county in which the institution’s headquarters is housed is the county responsible for that institution. However, this does not mean that *only* that county can provide funds to that institution. Counties can share costs as needed.
  • **Can counties submit direct aid plans or other forms early?** Yes, you may submit your direct aid plan early. Once approved, you may begin spending.
  • **Where do I find federal guidance?** All guidance can be found on the covid.ks.gov website or the Department of the Treasury Website at [https://home.treasury.gov/policy-issues/cares/state-and-local-governments](https://home.treasury.gov/policy-issues/cares/state-and-local-governments)
Updates to the Direct Aid Template

• New Direct Aid Template and associated memo are posted on https://covid.ks.gov/spark-recovery-office/

• This document should not be used to record already incurred expenditures or reimbursements, it is not a reporting form

• What has changed?
  • There are now three types of tabs: planned independent expenditures, program tabs, and transfer tabs.
  • The program tab now includes a budget narrative to ensure that there are justifications for all expenditures.
  • All transfers to schools, cities, etc. should now be in a separate transfers tab, with itemized expected expenditures for that transfer.
Reporting and Planning Overview for August 15th Deadline

- By **August 15th**, you will submit two documents to the Office of Recovery through the online submission portal:

  **County Reimbursement Reporting Form**
  - Presented during the July 9th Webinar
  - Official reporting document to track reimbursements for the reporting period of March 1st – July 31st
  - Reimbursements can be either for the county or for sub-recipients.
  - To be used for accounting and compliance purposes.

  **Direct Aid Planning Form**
  - Presented during the July 10th webinar.
  - A planning tool used to outline spending plans for remaining funds. Should incorporate all funds not accounted for in the reimbursement reporting form. **Must be approved before direct funds are spent.**
  - Can include transfers to sub-recipients, county level planned spending, or new programs.
  - Can be amended as needed beyond August 15th.
Next Steps

• Review changes to Direct Aid Form and continue to solicit proposals
• Continue to submit guidance interpretation questions
• Continue to organize and collect reimbursements

• Next Webinar:
  • July 22: 2PM – 3:30PM
    • Focused on economic development investments and frequently asked questions regarding direct aid template, reimbursement reporting form, timelines, and other key areas.