

KAC and Office of Recovery County Webinar Series

July 17th 2020

Agenda

- Office of Recovery Updates & Housekeeping
- *Direct Aid Plan Review & FAQ*
- *August 15th Reimbursement Report Review & FAQ*
- Next Steps

Office of Recovery Updates

- Round One Updates

- Payments to all 105 counties have be processed.
- Notification was provided to Primary Contacts on Wednesday.
- If you have not received funds in your account by early next week please contact the Recovery Office.
- If you are a primary contact and you did not receive the notification please let us know ASAP.

- Round Two Updates

- SPARK Steering and Executive Committees will meet next week on Monday, July 20th a 1PM to discuss proposals for Round 2 funding for health, connectivity, economic development, and education investments.
- The link to the livestream will be on the [Governor's YouTube Page](#).

House Keeping

- Please try to centralize communication and requests for guidance interpretation through your primary point of contact – this includes Requests for Guidance Interpretation.
- Reminder on Requests for Guidance Interpretation – this is to help to determine eligibility of expenses. This is not to answer questions on forms, deadlines, etc.

Office of Recovery Updates

- Additional clarifications:
 - **Public educational institutions, cities, etc. in multiple counties:** As stated in the resolution, the county in which the institution's headquarters is housed is the county responsible for that institution. However, this does not mean that *only* that county can provide funds to that institution. Counties can share costs as needed.
 - **Can counties submit direct aid plans or other forms early?** Yes, you may submit your direct aid plan early. Once approved, you may begin spending.
 - **Where do I find federal guidance?** All guidance can be found on the covid.ks.gov website or the Department of the Treasury Website at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Updates to the Direct Aid Template

- New Direct Aid Template and associated memo are posted on <https://covid.ks.gov/spark-recovery-office/>
- This document should **not** be used to record already incurred expenditures or reimbursements, it is **not** a reporting form
- What has changed?
 - There are now three types of tabs: planned independent expenditures, program tabs, and transfer tabs.
 - The program tab now includes a budget narrative to ensure that there are justifications for all expenditures.
 - All transfers to schools, cities, etc. should now be in a separate transfers tab, with itemized expected expenditures for that transfer.

Reporting and Planning Overview for August 15th Deadline

- By **August 15th**, you will submit two documents to the Office of Recovery through the online submission portal:

County Reimbursement Reporting Form

- Presented during the July 9th Webinar
- Official reporting document to track reimbursements for the reporting period of **March 1st – July 31st**
- Reimbursements can be either for the county or for sub-recipients.
- To be used for accounting and compliance purposes.

Direct Aid Planning Form

- Presented during the July 10th webinar.
- A planning tool used to outline spending plans for remaining funds. Should incorporate all funds not accounted for in the reimbursement reporting form. **Must be approved before direct funds are spent.**
- Can include transfers to sub-recipients, county level planned spending, or new programs.
- Can be amended as needed beyond August 15th.

Next Steps

- Review changes to Direct Aid Form and continue to solicit proposals
- Continue to submit guidance interpretation questions
- Continue to organize and collect reimbursements
- Next Webinar:
 - July 22: 2PM – 3:30PM
 - Focused on economic development investments and frequently asked questions regarding direct aid template, reimbursement reporting form, timelines, and other key areas.