




American Rescue Plan

Local Fiscal Recovery Fund NEU Award Request Portal

Kansas Office of Recovery

June 17, 2021

Today's objectives

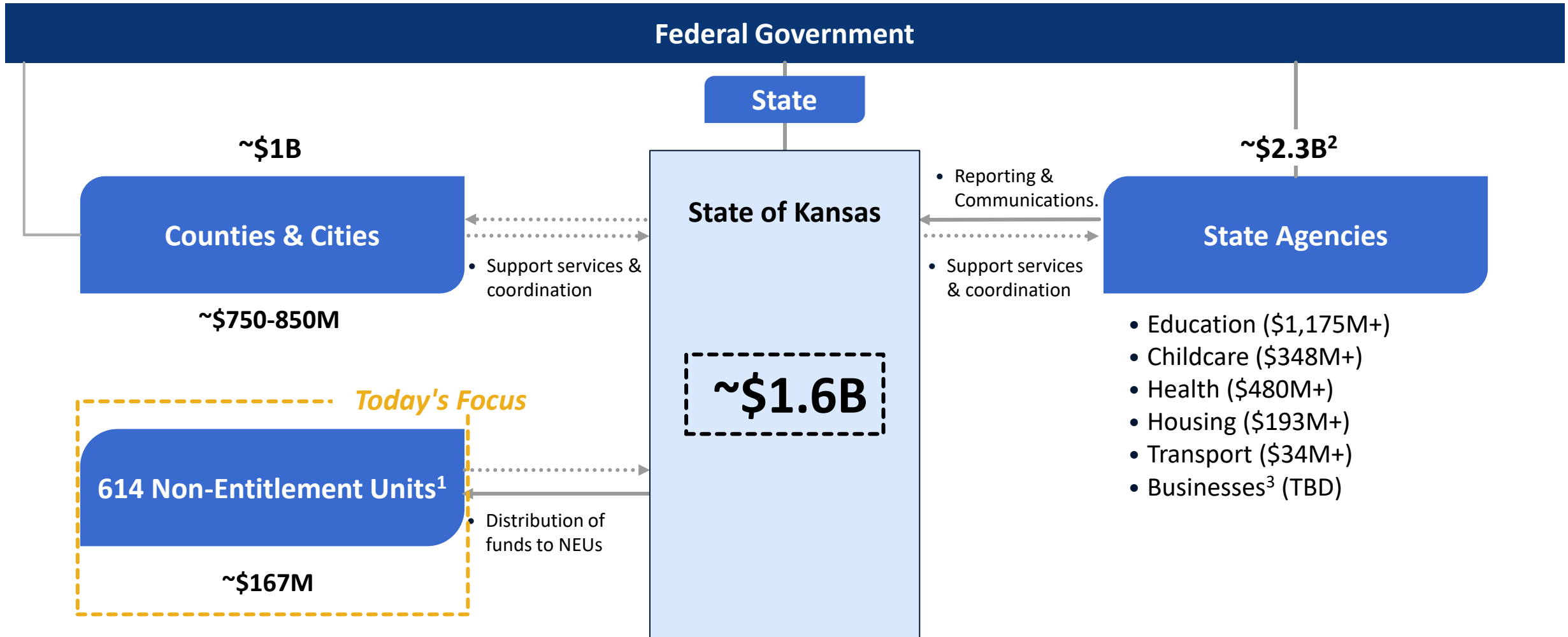


Review background on the Local Fiscal Recovery Fund (LFRF) for Non-Entitlement Units (NEUs)

Complete overview on the NEU Award Request Portal to receive LFRF dollars from Kansas

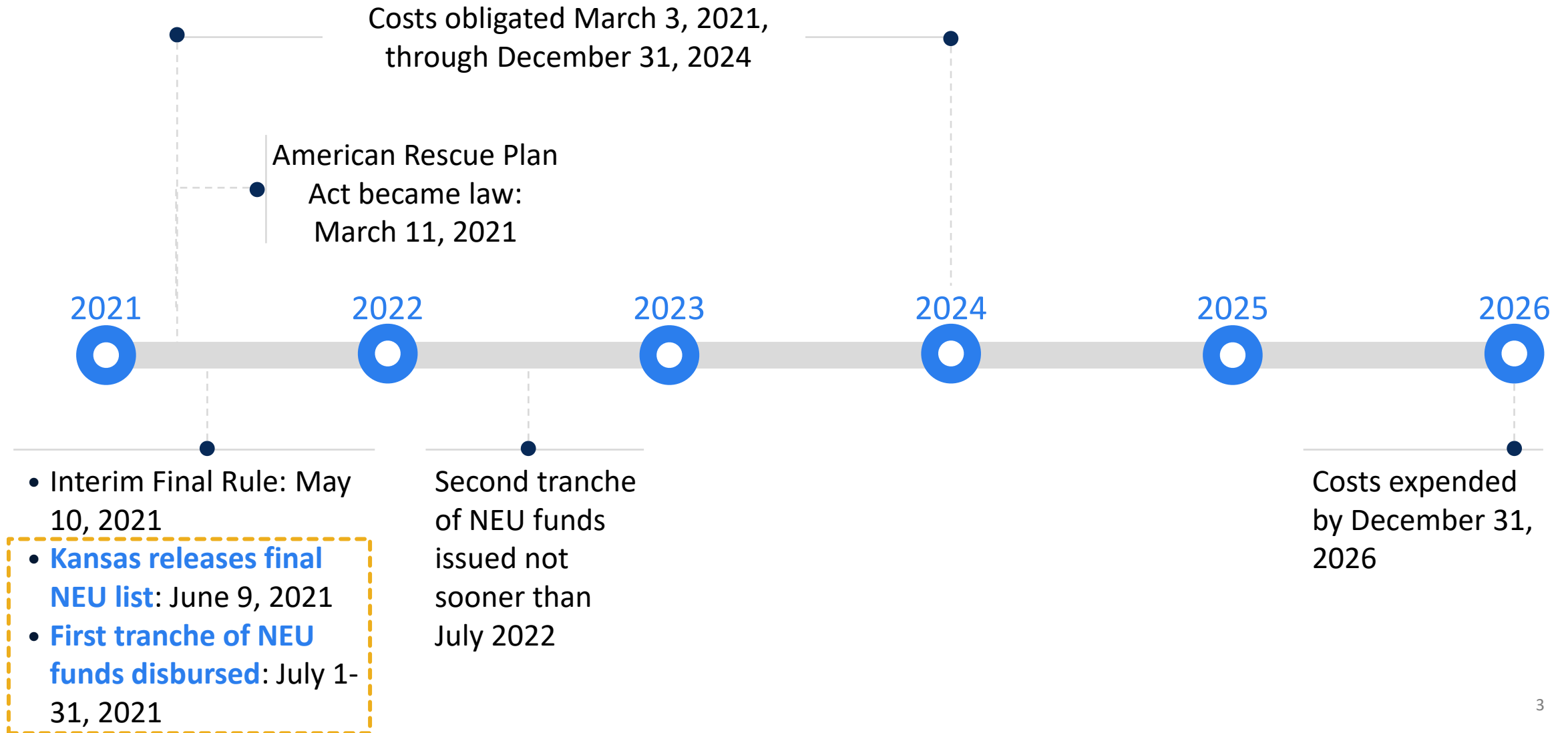
Align on next steps and answer questions

ARPA funding will flow to Non-Entitlement Units via State of Kansas



1. A Non-Entitlement Unit (NEU) is a city with a population of less than 50,000. Under federal law, generally, a “metropolitan city” is defined as a city with a population greater than or equal to 50,000. Under the provisions of ARPA, NEUs are Non-entitlement Units of Local Government, or a city that is not a metropolitan city. 2. Final value dependent on final funding formulas, application-based awards, etc. 3. Funds awarded directly to applicants (e.g., airports, farmers, restaurants); opportunity for agency to facilitate/support

Timeline for State & Local Fiscal Recovery Fund



Non-Entitlement
Units will be
required to
**submit a portal
application** to
receive LFRF funds

Prepare for Application Submission to State of Kansas:

- Obtain or confirm a valid [DUNS number](#)
- Gather **key data** for the NEU Award Request Portal:
 - Local government name, Entity's Taxpayer Identification Number, DUNS number, and address
 - Authorized representative name, title, and email
 - Contact person name, title, phone, and email
 - Financial institution information (e.g., certification of suspension and debarment)
- Review **award terms and conditions agreement** (as [provided by Treasury](#) to be signed)
- Review **assurances of compliance** with Title VI of the Civil Rights Act of 1964 (as [provided by Treasury](#) to be signed)

Using the NEU Award Request Portal

Please review the documents below. **FINISH** **FINISH LATER** **OTHER ACTIONS** ▾

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Questions? Submit an inquiry to the KS Recovery Office using the form at the link below.
[KS Recovery Office Inquiry/Question Form](#) ↗

START



Kansas
KS Office of Recovery
NEU Award Request

Authorized Contact should have this information ready when completing this form:

- * Recipient (Organization): name, address, county
- * Authorized Contact: name, title, email, phone
- * Primary Contact: name, title, email, phone
- * DUNS (An active DUNS number is required to apply)
- * Tax ID Number

Next Steps

Receiving funds:

- Review [Treasury Guidance](#)
- Submit [Award Request Portal application](#) once ready

Managing funds:

- Calculate [revenue loss](#) (if applicable)
- Conduct [needs assessments](#) – identify programmatic needs
 - Crosswalk programmatic needs with Treasury guidance
- Identify or establish [organizational structure to administer funds](#)
 - Including items such as internal controls, file retention, and process/policy documentation

Engaging with Recovery Office:

- Visit [inquiry form](#) for [any questions](#), updating [contact info](#), and signing up for the [RO newsletter](#)
- Monitor RO newsletter for summary of new [RO website](#) content
 - Master services contract information expected early July
- Attend [Upcoming Webinars](#)
 - Utilize additional resources from the Office of Recovery



Questions

Appendix

Treasury Resources

- Interim Final Rule - <https://public-inspection.federalregister.gov/2021-10283.pdf>
- Fact Sheet - <https://home.treasury.gov/system/files/136/SLFRP-Fact-Sheet-FINAL1-508A.pdf>
- Frequent Asked Questions - <https://home.treasury.gov/system/files/136/SLFRPFAQ.pdf>
- Quick Reference Guide - <https://home.treasury.gov/system/files/136/SLFRP-Quick-Reference-Guide-FINAL-508a.pdf>
- Allocation for Counties - https://home.treasury.gov/system/files/136/fiscalrecoveryfunds_countyfunding_2021.05.10-1a-508A.pdf
- Allocation for Metropolitan Cities - <https://home.treasury.gov/system/files/136/fiscalrecoveryfunds-metrocitiesfunding1-508A.pdf>

Treasury NEU Resources

- Guidance on Distribution of Funds to Non-entitlement Units of Local Government - https://home.treasury.gov/system/files/136/NEU_Guidance.pdf
- List of Local Governments – https://home.treasury.gov/system/files/136/List_of_Local_Government_s.xlsx
- Non-entitlement Unit of Local Government Definitional and Data Methodology - https://home.treasury.gov/system/files/136/NEU_Methodology.pdf
- Non-entitlement Unit of Local Government Checklist for Requesting Initial Payment – https://home.treasury.gov/system/files/136/NEU_Checklist_for_Reqes_ting_Initial_Payment.pdf
- Award Terms and Conditions for Non-entitlement Units of Local Government – https://home.treasury.gov/system/files/136/NEU_Award_Terms_and_C_onditions.pdf
- Assurances of Compliance with Title VI of the Civil Rights Act of 1964 - https://home.treasury.gov/system/files/136/Title_VI_Assurances.pdf
- DUNs - Data Universal Numbering System <https://fedgov.dnb.com/webform/>
- System for Award Management - <https://sam.gov/content/home>
- NEU Methodology - https://home.treasury.gov/system/files/136/NEU_Methodology.pdf

Federal requirement resources

Useful Websites for Federal requirements

- eCFR.gov and new beta site
<https://ecfr.federalregister.gov/>
 - Federal regulation text in searchable platform
- SAM.gov
 - Assistance Listing Federal requirements and waivers
 - Exclusion Search
- OFAC “Sanctions List Search”:
<https://sanctionssearch.ofac.treas.gov/>
- USASpending.gov
<https://www.usaspending.gov/search/>
 - Federal Assistance Identification Number (FAIN) lookup

e-CFR
Electronic Code of Federal Regulations

SAM.GOV
The Official U.S. Government System for:

Contract Opportunities (was fbo.gov)	Assistance Listings (was cfda.gov)
Contract Data (Reports ONLY from fpds.gov)	Entity Registration Including Disaster Response Registry
Wage Determinations (was wdol.gov)	Entity Reporting SCR and Bio-Preferred Reporting
Federal Hierarchy Departments and Subtiers	Exclusions

OFAC
Office of Foreign Assets Control
Sanctions List Search

USASPENDING.gov

Treasury Reporting Schedule

Report type	Applies to:	Dates included in report	Initial report due to Treasury	Subsequent reports due to Treasury	Included in Report
Interim Report	States, Territories, Metropolitan Cities, Counties, Tribal Governments	Date of Award - July 31, 2021	August 31, 2021	N/A	Expenditures by category at the summary level
Quarterly Project and Expenditure Report	States, Territories, Metropolitan Cities, Counties, Tribal Governments	Calendar Quarter	October 31, 2021	30 days after end of each quarter through project period	Financial data, information on contracts and subawards over \$50,000, types of projects funded, other information regarding recipient's utilization of funds
Annual Project and Expenditure Report	NEUs	Annually	October 31, 2021	October 31 each year through project period	Financial data, information on contracts and subawards over \$50,000, types of projects funded, other information regarding utilization of funds
Recovery Plan Performance Report	States, Territories, Metropolitan Cities, Counties >250K residents	Annually	August 31, 2021	30 days after each 12-month period	Funded projects, plans for project outcomes to be achieved, key performance indicators, programmatic data