



**American Rescue Plan (ARPA) Compliance Program – State of Kansas
Master Service Contract # _____**

*Note: This form is **not required by the State of Kansas** and should be **submitted directly to the contractor**. The State of Kansas is not involved in the contracting process between local governments and contractors. Full contracts are available through the [Office of Procurement and Contracts Database](#).*

Local Unit of Government Information

Name of Government Entity:
Contact Name:
Title:
Email:
Phone:
Date of Request:

Contractor information

Note: See [Contracts, Rates and Pricing form](#) for contact information.

Contractor Name:
Contractor Email:
Contractor Phone:

Current State in LFRF Grant Lifecycle & Summary of Service Needs

Instructions: Provide details regarding the local unit of government's progress with Coronavirus Local Fiscal Recovery Funds (LFRF) grants and summarize services needed by Contractor (e.g., if local government has only completed planning phase of creating funding priorities and needs assistance with funding optimization and program development, include detail about that).

Description of the current state in the LFRF grant lifecycle and summary of service needs:

See next page to complete details of tasks and services needed.

Details of Tasks and Services Needed

<u>Local Unit of Government Use</u> (Check Contractor Contracts, Rates, Pricing form to see which contractors are contracted for the tasks and services needed.)			<u>Contractor Use</u> (To be filled out by Contractor)			
<u>Task #</u> (1, 2, 3a, 3b)	<u>Service</u> (See Table 1 here)	<u>Description of Service Requirements, Including Key Dates</u> (e.g., regulatory compliance expertise needed to complete Treasury reporting requirements by December 31, 2021; strategic planning support needed to determine ARPA investment priorities by November 2021)	<u>Request Response & Confirmation of Availability</u>	<u>Estimated Hours</u>	<u>Estimated Price</u>	<u>Primary Point of Contact</u>
					GRAND TOTAL	\$ _____

Please return completed quote no later than time on date