



**State and Local Fiscal Recovery Funds  
(SLFRF)**

**Non-Entitlement Unit (NEU)**

**Reporting and Compliance Update**

**Kansas Office of Recovery**

**April 8, 2025**



# Agenda

- **Upcoming Reporting Deadline – April 30**
- **March 25 Treasury Announcement**
- **Questions?**



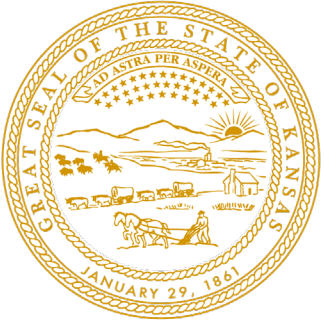
## April 30 – Annual Reporting for Tier 5 Recipients

- First report due following the December 31, 2024 obligation deadline
- Portal open now, but Treasury is delayed in releasing an updated Compliance and Reporting guide
- Available resources:
  - Kansas Office of Recovery website
    - Reporting and portal walk-through
    - UEI/SAM.gov job aid
    - Grants compliance and best practice job aids
    - Contact Us form
  - US Treasury hosting webinars April 9 & 15
- REMINDER – All recipients need to continue reporting annually until US Treasury releases closeout instructions, even if all funds have been expended.



## March 25 US Treasury Announcement

- Email sent to all SLFRF recipients, also posted on UST Reporting and Compliance webpage
- Key takeaways –
  - “Treasury intends to vigorously monitor recipients’ methods of obligating funds by the December 31, 2024 deadline. Treasury is committed to recouping funds used in violation of SLFRF rules and guidance.”
  - Implementation of enhanced compliance checks to ensure funds used in accordance of program requirements
    - Information Document Requests
  - Treasury to send “Financial Instructions to Return Unobligated Funds”
    - Amount to be returned based on remaining unobligated funds as of most recently submitted report
    - Date funds must be returned by
    - Pay.gov process
    - Interest and penalties will accrue once amount to return is established



# Compliance Tips

- US Treasury will likely alert recipients of an Information Document Requests (IDRs) by email. Recipients can find the specific instructions of these requests in the reporting portal under Compliance.

**SLFRF information and/or document requests**

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	Subject	Date Created	Date Due	Status	View/Edit
1	Action Needed: SLFRF Q3 2024 Report, Compliance Inquiry	Dec 10, 2024	Jan 16, 2025	Submitted	
2	Action Needed: SLFRF Q2 2024 Report, Compliance Inquiry	Nov 25, 2024	Dec 12, 2024	Submitted	

- The portal will contain the specific request, a text box to enter a response and a section to upload any relevant requested documentation.

## Compliance Tips

Be specific when describing the projects funds were obligated and expended on. Avoid simply restating funds were used for revenue replacement or general government services.

Example – “The City of X used \$10,000 to pay for the labor and supplies needed to paint the city’s water tower. The water tower needed painting to prevent corrosion, remain in regulatory compliance, and extend its useful lifespan.”

*Supporting Documentation – Contract or purchase order from painters*

### Supporting Obligation Documentation:

- Purchase Orders or Receipts dated prior to 12/31/2024
- Subrecipient Agreement executed and signed prior to 12/31/2024
- Contract for goods or services executed and signed prior to 12/31/2024
- Interagency Agreements dated prior to 12/31/2024



Q & A